



TCOPA BOARD MEETING MINUTES

October 15, 2014

Board Members/Guests Present:

Delvon Campbell - President
Bryan Proctor - 1st Vice President
Mitch Vaughn- 2nd Vice President
Pat Perry Martinez- Secretary

Kristy Gilbert- Treasurer
(Absent) John Gault- Parliamentarian
Chief Skelton of La Grange PD
Officer Bryan Corb of La Grange PD

Delvon called the executive board meeting into session at 6:44 pm with the above board members and special guests in attendance.

Delvon started this month's meeting with asking to read last TCOPA's meeting report; however Kristy stated, it was not done it time for this meeting. She will email the report out when she has completed it later to the board for approval. The board was fine with this and is waiting for Kristy to finish with her report.

Kristy gave the *Treasurer reported*. As of July 1, 2014, the beginning balance was \$XXXXXX, which showed checks and deposits of the TCOPA's bank account. Kristy stated there were two outstanding checks: \$XXXXX and one for our TCOPA board shirts for \$XXXXX still. Bring the ending balance as of October 15, 2014 to \$XXXXXX. The report was approved after a motion by Bryan Proctor and second by Mitch. All in favor; none opposed; the motion was passed.

Report from Officers:

Bryan ~~Proctor~~ Corb had asked for help from his PD for next year's convention. He will get back to us if he gets anything more information.

Mitch donated the Board's members name tags to us; we all thank him for that greatly. His company had the lowest bid and therefore, made the TCOPS board shirts.

Old Business

The first old business' topic to discuss was "by-law changes", Delvon open the discussing to the board. Mitch passed out sheet of highlighted areas of By-laws changes in red that he felt needed to be looked at. Kristy stated, that these types of changes needed to be addressed at general meetings. Delvon stated, it best to pick and choose the more important grammatical errors to change only. It was also brought up in the meeting, it needed to be posted on the website for 30 days before the convention that way everyone could see and read it; as to follow the Robert rule of order. This topic was tabled for later.

Next was "Committee for Fallen Officers", Kristy said, that she had not heard from anyone on the list of volunteers who signed up from the TCOPA convention. She wanted ideas on how to get this fund started from the other agencies that had something already going. Kristy also would need to do some more research on how to start this fund. So for now Kristy needed to table this for next month.

New Business

Delvon reminded the board members that these passwords and log-in have been the same ones for about seven years, that it was time to change them for safety reasons. This was approved after a motion by Bryan P. and second by Pat. All in favor; none opposed; the motion was passed.

Bryan P. will start the Google Drive with the sign-in and setup for group. Delvon and Bryan P. call on Mitch to change all the passwords on the websites in one week and to let everyone know. This was approved after a motion by Bryan P. and second by Delvon. All in favor; none opposed; the motion was passed.

TCOPA Convention News: Bryan Proctor. stated to the others, the payments of the convention to go through PayPal. Officer Bryan Corb from La Grande PD stated, they would like to keep the price the same. They also will be having Child care this year at the convention. Chief Skelton of La Grange PD stated, they were wanting to do 4 meals at this 2015' convention as well. They were planned to have Bastrop do "the Welcoming part" and La Grande do 3 meals and TCOPA pick up 1 meal of the convention. Chief Skelton was thinking, Brendan would be paying for the Saturday awards meal. He also said, that Bastrop is looking for donations for the conventions still. The Chief really wanted to know is what can the TCOPA board do for the 2015 convention? Kristy said, normally they always get \$500.00 start up right at the start.

The discussing moved to when the TCOP convention would take place, the Chief stated it would be June 11-14, 2015 in La Grande, TX. This was approved after a motion by Bryan Proctor and second by Kristy. All in favor; none opposed; the motion was passed.

The discussing returned back to convention when Kristy wanted to know what the Chief wanted the TCOPA to pay for at the convention. He stated basically he wanted TCOPA to pay the 1 meal and alcoholic. Kristy came up with, what if TCOPA just Paid the Chief (La Grande's CPAA groups) \$500, plus \$3500.00= 4000.00. However this would be pay in allotment to the La Grande CPAAA for the 2015 convention to cover the cost of the 1 meal and the cost of alcoholic only. This was approved after a motion by Kristy and second by Mitch. All in favor; none opposed; the motion was passed.

Next to discuss was the hotels, which the Chief brought up he has chosen two of them; Best Western and Hamptons. He stated the Hampton was the newest one and the board decided to go with that as a group to stay in. Mitch would put both on the website for everyone to start booking them now.

As well, get the schedules of the classes to the board by November 1, if possible. Delvon suggest to the Chief two topic for class that were still open for them: infectious diseases class and sex offender class.

Officer Bryan Corb wanted to know how many spots were allot to hosting city? Kristy told him that he has 5 spots with convention. Then he also wanted to know who pays for the printing cost of the material printing? Delvon stated, that everyone (instructor) pays for printing their own materials to teach their course at the convention. However, we (the TCOPA) print out the certification for the Convention of 2015 attendees.

Kristy also mention that members do like their convention shirts, they had come to aspect them over the years. Officer Bryan Corb and Chief Skelton asked if they needed to have vendors at the convention? Delvon stated, no it up to each city holding the convention if they feel it is worth it or not. With that note, both Officer Corb and Chief Skelton had concluded their business, and said their goodbyes.

On to other board business Mitch talked about conflict of interest topic, there was nothing that stated in the by-laws with purchasing items from members of TCOPA for items needed. Kristy stated she always promoted going to members first asking for bids to see if members knew or had companies that could do the jobs for us. She gets three bids and goes with the lowers and or best for the TCOPA for the jobs needed. These stay on records for a least 5 to 6 years.

Kristy also brought the topic of doing an annual TCOPA audit, she stated that Arlington CPAAA had some problems and she would like to avoid that issue here, the group agree this would be a good idea but would table that for later. Kristy also stated she still needed to put Bryan Proctor on the checking account.

Other Announcements

Our next monthly board meeting on November 12th (Wednesday) will be held at the Roanoke PD; location 609 Dallas in the training room at 7pm.

Meeting was adjourned by Delvon at 8:38pm with a motion by Kristy and second by Pat.

Respectfully Submitted,

Pat Perry Martinez
TCOPA Secretary
Roanoke-COP/RCPAAA

Approved Approved as Correct