



## TCOPA BOARD MEETING MINUTES

January 20, 2016

### **Board Members/Special Guests Present**

Delvon Campbell – President

Bryan Proctor – 1<sup>st</sup> Vice President

Absent-Mitch Vaughn – 2<sup>nd</sup> Vice  
President

Pat Perry Martinez – Secretary

Scott Johnson – Treasurer

John Gault – Parliamentarian

Delvon called the executive board meeting into session at 7:05 pm with the above board members in attendance. There were few members that attended from Grand Prairie at this month's meeting as well. It was held at Fire Department training room around the 100 block of Municipal Dr. of Trophy Club, TX.

### **Reports**

Mitch was absent for this meeting.

Bryan would wait until later to discuss his update.

Secretary Report: Pat asked if everyone at the meeting read this month's minutes, which are posted on the website? She asked if there are any corrections needed. The report was approved after a motion by Bryan and second by Scott. All in favor; none opposed; the motion was passed. The minutes were approved.

Treasury Report: Scott read his treasury to the general members. Started date was 08/01/2015 \$XXXXXX and deposit were \$XXXXXX, withdraws of \$XXXXXX leaving an ending balance as of 12/31/2015 \$XXXXXXX The report was approved after a motion by Bryan and second by Pat. All in favor; none opposed; the motion was passed. The report was approved.

Scott stated he was given two keys for the new P.O. Box for the mail box in Roanoke, he wanted other Board member to have the other key. The board agreed the secretary would get the second key, mainly because of she lives the nearest to Roanoke.

### **Old Business**

- Treasurer's reports from the past audit: John Gault asked if Scott has cleared up all the state issues. Scott stated, no this will take some time still, but he is working on getting the financial records to do this. Scott stated, he now has access to the account, and he has a debit card to the bank account.
- TCOPA bank account address update: Scott opened our new TCOPA P.O. Box. **We have a new address: TCOPA P.O. Box 1141 Roanoke, TX 76262**

- By-Law discussion: John Gault said that they have not made any head way on making a new bi-law recommendation presentation. John will send out a new Bi-law to adopted or revised to the board soon. The board wanted to offer a time slot at the convention at the beginning for open discussion on the adopted or revised to TCOPA bi-laws sent out and on voting, but no new adopted or revised to be added the bi-laws at that time.
- Fallen Officers committee updated: No one came to the meeting (Tabled).

## New Business

- Funds for the Convention 2016: Bryan would like to know what the board wanted sell this year for funds. Delvon said, he is still wanting to do the poker chips idea from last year. This year he talked to the president of the company of the challenge coins that makes the poker chips, and it's going to be different. The board agreed no t-shirts this year from the TCOPA. John asked if other COPAA can bring their stuff to sale at the convention. Bryan stated they should ask Grand Prairie that question on what they can sell, but there will be no independence raffles. Other board members wanted to sell the black and red folders, hats and Lapel pins. We have some of the items already inventory.
- Convention Door Prize Gifts: **Every Agency needs to bring 2 gifts from their city that is unique to their area or city to the convention. Plus if each city can bring a challenge coin from their organization to the convention to display.**
- Checks for Bank Account: Scott requested from the board a sum of \$20.00 to order checks for the account. A motion by Bryan and second by Pat. All in favor; none opposed; the motion was passed. The amount was approved.

## Other Announcements

Audit committee: Scott said that he had the 2015 paperwork in order and that he could do an audit for the year of 2015. He needs 3 people to make up this committee and this can be done before the convention.

Our next monthly Board meeting is on February 24, 2016 @ 6:30pm second floor and at 1525 W. Arkansas second Floor, Grand Prairie, T.X. General meeting start at 7:00pm

Meeting was adjourned at 8:08pm with a motion by Pat and second motion by Bryan the motion carried.

Respectfully Submitted,

Patricia Perry Martinez

TCOPA Secretary  
Roanoke-COPA/RCPAAA  
Fort Worth CPAAA/CERT

Approved     Approved as Correct